

YOUR DETAILS

Please complete the following clearly in biro:

Surname: _____ Forename: _____ Title _____

Familiar Name: _____ **Email _____

Home Telephone: _____ Mobile Number: _____

Address: _____ Postcode: _____

*Emergency Contact: Name: _____ Tel No: _____

Are you already a member of another U3A? YES / NO. If YES which Branch _____

Please advise any disabilities you want us to be aware _____

**To reduce costs, the committee will communicate with you via email where possible.

Completed forms can be returned in person, electronically via email to

membership@bgwu3a.org.uk or

by post / hand in the postbox / 127 Maidstone Road, Borough Green, TN15 8HE

PRIVACY STATEMENT

Borough Green & Wrotham u3a's lawful basis for collecting this information is legitimate interest/contract.

The Committee processes member information for the benefit of members keeping them informed about events, group(s) and activities as part of your membership.

In processing your information Borough Green & Wrotham u3a will:

- Store it securely
- Use it to communicate with you as a u3a member
- Share with committee members for relevant distribution to SIGs/Events
- Share relevant information (incl. *emergency contact) with group leaders/convenors, event organizers, for those groups/events that you are a member of or wish to join.
- Use (incl. photos) in the production of Branch communication(s) / information / advertising / literature
- Send you general information about the ***Third Age Trust

***The Third Age Trust is the u3a National Office to which all u3as are affiliated.

As part of your membership, you will receive the Third Age Trust Magazine – u3a Matters.

If you already receive or do not wish to receive the magazine, please inform the Branch via email.

The Magazine is available to read on-line in the members area of the u3a National Website

<https://www.u3a.org.uk>.

TERMS AND CONDITIONS OF MEMBERSHIP

All members must:

- Abide by the Principles of the u3a movement.
- Always act in the best interests of the u3a and never do anything to bring the u3a into disrepute.
- Abide by the terms and conditions of the constitution.
- Treat fellow members with respect and courtesy always.
- Comply with and support the decisions of the committee.
- Advise the committee of any change in your personal details.
- Not to be in full-time paid employment.
- Abide by the member code of conduct

MEMBERSHIP FEES

Branch Membership Fee: £20.00 annually.

Branch Membership runs from 1st November – 31st October.

Annual fees include a membership fee paid to the National Organisation, the Third Age Trust, which provides a wide range of services and benefits, including liability insurance cover.

Branch Membership fees are payable on enrolment

Using one of the following methods: Cash / Cheque / Electronic Transfer (BACS)

Account Name: Borough Green & Wrotham u3a (BG&W u3a)

Account Number: 75174812 Sort Code: 51-50-03

And subsequently due yearly on 1st November.

For more information or any queries please contact the Branch Membership Secretary via email @ membership@bgwu3a.org.uk

Bank Transfer if this is your preferred mode of payment details, see page 4.

Gift Aid Declaration (should you wish) information and details, see page 4.

FOR OFFICE USE ONLY:

Date Received	Paid	Method of Payment Cash/Cheque/BACS	Membership Number	Logged by

Subject Interest Groups

Note: Not all subject group interests are available, it may be that they haven't yet started, they are full or awaiting a host/leader. For information on Subject Interest Groups – please see the Branch website: bgw.u3asite.uk or email the Groups Secretary: groups@bgwu3a.org.uk

APPLICATION (please tick the boxes)

I am applying for membership of Borough Green & Wrotham u3a and confirm that I will abide by the Terms of Membership and Privacy Statement as previously stated.

- I confirm that I have completed the form myself
- I will make full payment of fees.
- I consent to my data being used for purposes as stated in this form.
- I confirm that I have permission from the above-mentioned Emergency Contact to share their details with u3a
- I understand that I may not be able to join a subject interest group of my choice

Signature: _____ Date: ____/____/____ Year ____

Can you Help?

Would you be willing to help with any of the following?

- Subject interest group(s)? YES / NO
- A Lead/Contact for an interest group? YES / NO
- Assist with hospitality? (e.g., tea/usher duty at monthly meetings etc.) YES / NO

Could you become a Committee Member? YES / NO

Could you assist Borough Green & Wrotham u3a Committee?

- Do you have any of the following skills: Accounting/Bookkeeping/Word processing/ Desktop publishing/Administration/Marketing or Publicity/Social-Media /Hospitality.

Your HELP, however small, in whatever capacity you can, will be of great benefit.

GIFT AID

It will not cost you anything to do this.

As a Charity, we can reclaim tax on all donations made by UK taxpayers.

If you are a UK taxpayer, please complete this declaration if you are happy for us to claim on your membership subscription/donation(s).

There is no additional cost to you - you already pay tax.

Signatories must pay Income Tax at least equal to the tax that U3A can reclaim on your subscription.

You may cancel your Gift Aid declaration at any time and you may complete a declaration for more than one charity.

Your declaration remains valid until cancelled.

There is no need to complete a declaration every year.

Please remember that your declaration must be cancelled if you no longer pay Income Tax.

Gift Aid Declaration (Optional)

Borough Green & Wrotham u3a can treat all subscriptions I make from the date of this declaration as Gift Aid donations until I notify it otherwise. I confirm that the Income Tax I pay each year will be greater than the tax u3a will reclaim on my subscriptions (**my name and details as previously stated on page 1**).

Signature: _____ Date: ____/____/____ Year ____

STANDING ORDER (As a preferred method of payment)

To the Manager _____ Bank PLC
Address/Branch

(Sort Code ____/____/____)
Make Payment to: NatWest Bank Account Name: Borough Green & Wrotham u3a
Account Number: 75174812 Sort Code: 51-50-03

Please pay £_____/ words _____ annually on 1st November
commencing 1st November 20__ until cancelled by me in writing.

Surname: _____ Initial: _____

Ref: BG&Wu3a (and your membership number)

Signature: _____

Date: ____/____/____ Year ____